

ANNUAL REPORT CHECKLIST

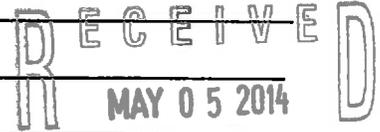
FISCAL YEAR ENDED:

12 / 31 / 2013

PROVIDER(S): Montecito Retirement Association

dba: Casa Dorinda

CCRC(S): Casa Dorinda



CONTACT PERSON: Robin Drew

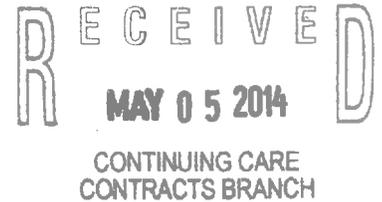
CONTINUING CARE  
CONTRACTS BRANCH

TELEPHONE NO.: (805) 969-8014 EMAIL: rdrew@casadorinda.com

A complete annual report must consist of 3 copies of all of the following:

- Annual Report Checklist.
- Annual Provider Fee in the amount of: \$ 19,591.-
  - If applicable, late fee in the amount of: \$ \_\_\_\_\_
- Certification by the provider's **Chief Executive Officer** that:
  - The reports are correct to the best of his/her knowledge.
  - Each continuing care contract form in use or offered to new residents has been approved by the Department.
  - The provider is maintaining the required *liquid* reserves and, when applicable, the required refund reserve.
- Evidence of the provider's fidelity bond, as required by H&SC section 1789.8.
- Provider's audited financial statements, with an accompanying certified public accountant's opinion thereon.
- Provider's audited reserve reports (prepared on Department forms), with an accompanying certified public accountant's opinion thereon.
- Provider's "Continuing Care Retirement Community Disclosure Statement" and Form 7-1 "Report on CCRC Monthly Service Fees" for *each* community.
- Provider's Refund Reserve Calculation(s) – Form 9-1 and/or Form 9-2, if applicable.

The Key Indicators Report is required to be submitted within 30 days of the due date of the submission of the annual report, but may be submitted at the same time as the annual report.



April 30, 2014

Continuing Care Contract Program  
Department of Social Services  
744 P. Street, MS 8-3-90  
Sacramento, CA 95814

Dear Ladies and Gentlemen:

I hereby certify that the annual reserve reports and amendments enclosed herein are correct to the best of my knowledge.

Further, I certify that each continuing care contract form in use for new residents has been approved by the Department.

Finally, I certify that the Montecito Retirement Association is maintaining statutory reserves.

Sincerely,

A handwritten signature in black ink, appearing to read "Ronald D. Schaefer". The signature is stylized with a large, sweeping initial "R" and "S".

Ronald D. Schaefer  
Executive Director



THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY

CONTINUING CARE  
CONTRACTS BRANCH

### CALIFORNIA PREMIUM ENDORSEMENT

This endorsement applies to the Policy and all of the Insuring Agreements forming part of this Policy.

POLICY NO. . . 57BDDDBQ9709

NAMED INSURED: MONTECITO RETIREMENT ASSOC. 403b RETIREMENT PLAN

It is agreed that:

- 1. In compliance with the ruling of the Commissioner of Insurance of the State of California and the Opinion of the Attorney - General of that State requiring that the premium for all policies be endorsed thereon, the basic premium charged for the attached policy for the period

from: May 15, 2011

to: May 15, 2014

is: Three Hundred Sixty-Five

Dollars \$ 365

- 2. This endorsement is effective as of 12:01 a.m. on May 15, 2011

Accepted: Signature Waived

\_\_\_\_\_, Authorized Representative

**FORM 1-1**  
**RESIDENT POPULATION**

<u>Line</u>	<u>Continuing Care Residents</u>	<u>TOTAL</u>
[1]	Number at beginning of fiscal year	317
[2]	Number at end of fiscal year	323
[3]	Total Lines 1 and 2	640
[4]	Multiply Line 3 by ".50" and enter result on Line 5.	x .50
[5]	Mean number of continuing care residents	320
<b>All Residents</b>		
[6]	Number at beginning of fiscal year	317
[7]	Number at end of fiscal year	323
[8]	Total Lines 6 and 7	640
[9]	Multiply Line 8 by ".50" and enter result on Line 10.	x .50
[10]	Mean number of <i>all</i> residents	320
[11]	Divide the mean number of continuing care residents (Line 5) by the mean number of <i>all</i> residents (Line 10) and enter the result (round to two decimal places).	1.00

**FORM 1-2**  
**ANNUAL PROVIDER FEE**

<u>Line</u>	<u>TOTAL</u>
[1] Total Operating Expenses (including depreciation and debt service - interest only)	\$22,541,481
[a] Depreciation	\$2,596,969
[b] Debt Service (Interest Only)	\$353,574
[2] Subtotal (add Line 1a and 1b)	\$2,950,543
[3] Subtract Line 2 from Line 1 and enter result.	\$19,590,938
[4] Percentage allocated to continuing care residents (Form 1-1, Line 11)	100%
[5] Total Operating Expense for Continuing Care Residents (multiply Line 3 by Line 4)	\$19,590,938
[6] Total Amount Due (multiply Line 5 by .001)	x .001 \$19,591

**PROVIDE** Montecito Retirement Association  
**COMMUN** Casa Dorinda

**R E C E I V E D**  
**MAY 05 2014**  
CONTINUING CARE  
CONTRACTS BRANCH

**MONTECITO RETIREMENT  
ASSOCIATION**

**DECEMBER 31, 2013 and 2012**

**FINANCIAL STATEMENTS**



**BARTLETT, PRINGLE & WOLF, LLP**  
CERTIFIED PUBLIC ACCOUNTANTS AND CONSULTANTS

# MONTECITO RETIREMENT ASSOCIATION

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CONTINUING CARE  
CONTRACTS BRANCH

March 5, 2014

## **INDEPENDENT AUDITOR'S REPORT**

**To the Board of Directors of  
Montecito Retirement Association**

### **Report on the Financial Statements**

We have audited the accompanying financial statements of Montecito Retirement Association which comprise the balance sheets as of December 31, 2013 and 2012, and the related statements of operations, changes in net assets and cash flows for the years then ended and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Montecito Retirement Association as of December 31, 2013 and 2012, and the results of its operations and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

**Other Matter**

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying supplementary information is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audits of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

*Bartlett, Pringle & Wolf, LLP*

**MONTECITO RETIREMENT ASSOCIATION**  
**BALANCE SHEETS**  
**December 31, 2013 and 2012**

	<u>2013</u>	<u>2012</u>
<b><u>ASSETS</u></b>		
<b>Current Assets:</b>		
Cash and cash equivalents	\$ 1,684,030	\$ 1,572,754
Accounts receivable, net of allowance for doubtful accounts of \$6,138 and \$13,594 in 2013 and 2012, respectively	1,607,285	1,474,441
Current portion of notes receivable	1,112,258	852,696
Accrued interest receivable	3,500	10,589
Inventories	116,387	95,443
Prepaid expenses and deposits	406,427	454,025
<b>Total current assets</b>	<b><u>4,929,887</u></b>	<b><u>4,459,948</u></b>
<b>Assets Whose Use is Limited:</b>		
Temporarily restricted	677,676	909,742
Board designated reserves	500,077	-
Liquid reserve assets	19,987,438	17,363,735
<b>Total limited use assets</b>	<b><u>21,165,191</u></b>	<b><u>18,273,477</u></b>
<b>Property, Plant and Equipment:</b>		
Land and buildings	32,751,824	30,470,193
Fixtures and equipment	2,619,841	2,340,302
Improvements	27,122,124	24,984,006
Construction in progress	1,265,500	288,788
	<u>63,759,289</u>	<u>58,083,289</u>
Less accumulated depreciation	(31,791,112)	(29,194,144)
<b>Net property, plant and equipment</b>	<b><u>31,968,177</u></b>	<b><u>28,889,145</u></b>
<b>Other Assets:</b>		
Notes receivable, net of current portion	2,920,259	2,796,804
Debt issue costs, net of amortization	184,229	206,561
Deferred compensation plan	537,760	447,262
Assets held in charitable remainder trusts	69,981	72,105
<b>Total other assets</b>	<b><u>3,712,229</u></b>	<b><u>3,522,732</u></b>
<b>Total assets</b>	<b><u>\$ 61,775,484</u></b>	<b><u>\$ 55,145,302</u></b>

*See accompanying notes*

**MONTECITO RETIREMENT ASSOCIATION**  
**BALANCE SHEETS**  
**December 31, 2013 and 2012**

	<b>2013</b>	<b>2012</b>
<b><u>LIABILITIES AND NET ASSETS</u></b>		
<b>Current Liabilities:</b>		
Accounts payable	\$ 574,152	\$ 396,635
Accrued expenses	1,345,989	1,348,830
Deferred revenue from monthly fees	1,347,508	1,266,943
Current portion of long-term debt	568,732	432,436
Total current liabilities	3,836,381	3,444,844
<b>Long Term Liabilities:</b>		
Long-term debt, net of current portion	9,772,840	10,452,332
Refundable fees	21,736,926	20,535,778
Entry fee deposits	754,409	826,371
Deferred revenue from entrance fees	18,809,527	16,632,772
Deferred compensation plan	537,760	447,262
Liabilities under charitable remainder trusts	19,406	21,042
Total long term liabilities	51,630,868	48,915,557
Total liabilities	55,467,249	52,360,401
<b>Net Assets:</b>		
Unrestricted	5,579,984	1,824,098
Temporarily restricted	728,251	960,803
Total net assets	6,308,235	2,784,901
Total liabilities and net assets	\$ 61,775,484	\$ 55,145,302

*See accompanying notes*

**MONTECITO RETIREMENT ASSOCIATION**  
**STATEMENT OF OPERATIONS**  
**For the Years Ended December 31, 2013 and 2012**

	<u>2013</u>	<u>2012</u>
Changes in unrestricted net assets:		
Operating revenue and gains:		
Monthly fees	\$ 15,675,350	\$ 14,327,025
Net entrance fees earned	5,651,722	5,719,675
Medical revenue	809,744	765,403
Contributions from residents	1,000	-
Service income	839,223	837,529
Investment income	312,740	351,488
Net assets released from restrictions used for subsidized care fees	<u>36,000</u>	<u>82,752</u>
Total revenue, gains and other support	<u>23,325,779</u>	<u>22,083,872</u>
Expenses:		
Food services	4,198,318	3,921,063
Resident services	706,669	641,134
Medical center	3,993,672	4,015,655
Housekeeping	1,374,613	1,334,510
Plant operations and maintenance	2,363,145	2,131,007
Information technology	442,014	400,339
General and administrative	2,523,118	2,302,606
Education services	165,215	170,469
Security	352,203	370,026
Marketing	398,483	489,126
Personal care and social services	1,491,045	1,403,804
Ancillary services	361,456	377,051
Clinic	651,625	640,014
Health and fitness	145,299	145,275
Activities	401,731	393,341
Depreciation	2,596,969	2,475,594
Amortization	22,332	34,383
Interest expense	<u>353,574</u>	<u>433,741</u>
Total expenses	<u>22,541,481</u>	<u>21,679,138</u>
Income from operations	<u>784,298</u>	<u>404,734</u>
Non-operating revenue, gains and other support:		
Realized gain (loss) on sales of investments	619,640	(307,178)
Unrealized gain on investments	2,070,238	2,104,344
Loss on disposal of property, plant and equipment	-	(61,121)
Loss on bond refinancing	-	(828,737)
Net assets released from restriction- purchase of equipment	<u>281,710</u>	<u>118,506</u>
Increase in unrestricted net assets	<u>\$ 3,755,886</u>	<u>\$ 1,430,548</u>

*See accompanying notes*

**MONTECITO RETIREMENT ASSOCIATION**  
**STATEMENT OF CHANGES IN NET ASSETS**  
**For the Years Ended December 31, 2013 and 2012**

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Total</u>
	<b>2013</b>		
Increase in unrestricted net assets	\$ 3,755,886	\$	\$ 3,755,886
Contributions		81,898	81,898
Investment income		3,748	3,748
Change in value of charitable remainder trust agreements		(488)	(488)
Net assets released from restrictions		(317,710)	(317,710)
Change in net assets	3,755,886	(232,552)	3,523,334
Net assets at beginning of year	1,824,098	960,803	2,784,901
Net assets at end of year	<u>\$ 5,579,984</u>	<u>\$ 728,251</u>	<u>\$ 6,308,235</u>
	<b>2012</b>		
Increase in unrestricted net assets	\$ 1,430,548	\$	\$ 1,430,548
Contributions		82,752	82,752
Investment income		1,966	1,966
Change in value of charitable remainder trust agreements		(12,524)	(12,524)
Net assets released from restrictions		(201,258)	(201,258)
Change in net assets	1,430,548	(129,064)	1,301,484
Net assets at beginning of year	393,550	1,089,867	1,483,417
Net assets at end of year	<u>\$ 1,824,098</u>	<u>\$ 960,803</u>	<u>\$ 2,784,901</u>

*See accompanying notes*

**MONTECITO RETIREMENT ASSOCIATION**  
**STATEMENT OF CASH FLOWS**  
**For the Years Ended December 31, 2013 and 2012**

	<u>2013</u>	<u>2012</u>
<b>Cash Flows from Operating Activities:</b>		
Cash received from residents	\$ 16,763,526	\$ 15,450,619
Investment income received	323,577	356,942
Processing fees	150,761	153,082
Reimbursements for services to non-residents	278,186	268,537
Cash paid for operations	(19,284,989)	(18,443,457)
Cash paid for interest	(355,296)	(690,939)
	<u>(2,124,235)</u>	<u>(2,905,216)</u>
<b>Cash Flows from Investing Activities:</b>		
Collection of notes receivable	1,578,014	729,340
Expenditures for plant and equipment	(5,676,001)	(3,225,726)
Transfers of cash out of investment accounts	2,184,611	16,109,658
Transfers of cash in to investment accounts	(2,386,447)	(15,313,605)
	<u>(4,299,823)</u>	<u>(1,700,333)</u>
<b>Cash Flows from Financing Activities:</b>		
Proceeds from issuance of long term debt	500,000	11,550,000
Principal payments on long term debt	(1,043,196)	(14,530,232)
Proceeds from net entrance fees	6,927,732	8,696,608
Bond issuance costs	-	(223,309)
Refunds to applicants	(43,600)	(46,800)
Deposits received	112,500	15,000
Proceeds from contributions restricted for property, plant and equipment	81,898	82,752
	<u>6,535,334</u>	<u>5,544,019</u>
Net increase in cash and cash equivalents	111,276	938,470
Cash and cash equivalents at beginning of the year	<u>1,572,754</u>	<u>634,284</u>
Cash and cash equivalents at end of the year	<u>\$ 1,684,030</u>	<u>\$ 1,572,754</u>
<b>Noncash Investing Activities:</b>		
New notes receivable made to residents	\$ 1,961,031	\$ 3,003,497
Cash paid during the year for interest:	355,296	690,939

*See accompanying notes*

**MONTECITO RETIREMENT ASSOCIATION**  
**NOTES TO FINANCIAL STATEMENTS**

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**Note 1 - Nature of Business**

Montecito Retirement Association, a nonprofit California corporation, operates Casa Dorinda, a retirement facility. The Association was formed primarily for the purpose of providing housing, health care, and other related services to residents through the operation of a retirement facility containing 209 apartments, 21 personal care rooms, 5 special care rooms and a 52-bed skilled nursing facility. The Association is licensed by the State of California.

The Association enters into contracts with residents to provide services to the resident for their remaining life. In consideration for future services, the residents pay entrance fees based on the size of apartment upon entering the facility. In addition to the entrance fee, residents pay monthly fees based on actual costs of operations. Annual increases in monthly fees are based on current and projected costs of operations.

There are no statutory or contractual requirements to retain entrance fees in escrow accounts.

**Note 2 - Summary of Significant Accounting Policies**

A) Presentation

Net assets, revenues, gains and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, the net assets of the Association and changes therein are classified and reported as follows:

Unrestricted Net Assets

The unrestricted group of net assets represents unrestricted resources available for current support of Association activities. Designations by the Board of Directors are included in unrestricted net assets.

Temporarily Restricted Net Assets

Temporarily restricted net assets include gifts which may be fully expended but have been restricted by donors for certain purposes or are subject to time restrictions.

Permanently Restricted Net Assets

Permanently restricted net assets include outright gifts, charitable remainder unitrusts and pledges receivable that require by donor restriction that the corpus be invested in perpetuity and only the income be made available for expenditure in accordance with donor restrictions for programs and activities of the Association. The spendable, or distributable, portion of each endowment fund is included with temporarily restricted net assets. The Association has no permanently restricted net assets at December 31, 2013 and 2012.

**MONTECITO RETIREMENT ASSOCIATION**  
**NOTES TO FINANCIAL STATEMENTS**

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**Note 2 - Summary of Significant Accounting Policies (continued)**

B) Use of Estimates

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and reported revenues and expenses. Significant estimates used in preparing these financial statements include those assumed in computing the liability for deferred entrance fees and the obligation to provide future services as discussed in note 2C and G. Actual results could differ from those estimates.

C) Deferred Revenue from Entrance Fees

Fees paid by a resident upon entering into a life-care contract are recorded as deferred revenue and are amortized to income using the straight-line method over the estimated remaining life expectancy of the resident. During the first sixty months of residency, these fees are partially refundable and are recorded as refundable fees.

D) Refundable Fees

Fees paid by a resident upon entering into a life-care contract are refundable upon cancellation by either party during the first 90 days, less a processing fee. After 90 days, a resident may terminate the contract and receive a refund of the entrance fee less a charge for each month from the signing of the agreement. If a resident dies after one year of residency, the resident's estate receives no refund of the entrance fee. After sixty months of residency, the unamortized entrance fees are entirely nonrefundable and are recorded as deferred revenue from entrance fees.

E) Entry Fee Deposits

Fees paid as deposits before entering into a life-care contract are partially refundable and will be applied to entrance fees upon move in.

F) Application Fees

Application fees, which are nonrefundable, are recorded as income when received.

G) Obligation to Provide Future Services

The Association annually calculates the present value of the net cost of future services and use of facilities to be provided to current residents and compares that amount with the balance of deferred revenue from entrance fees. If the present value of the net cost of future services and use of facilities exceeds the deferred revenue from entrance fees, a liability is recorded (obligation to provide future services and use of facilities) with the corresponding charge to income. The obligation is discounted at 3 percent.

As of December 31, 2013 and 2012 there was no accruable obligation to provide future services. Accordingly, no liability was recorded.

**MONTECITO RETIREMENT ASSOCIATION**  
**NOTES TO FINANCIAL STATEMENTS**

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**Note 2 - Summary of Significant Accounting Policies (continued)**

H) Cash and Cash Equivalents

Cash and cash equivalents include all highly liquid debt instruments with original maturities of three months or less. Cash held for investment purposes is not considered to be cash and cash equivalents for the statement of cash flows.

I) Basis of Accounting for Receivables

Accounts receivable and notes receivable are carried at their estimated collectible amount. Interest income on notes receivable is recognized on a monthly basis. Management periodically evaluates receivables for collectability on a specific-account basis and records an allowance for any amounts estimated to be uncollectible.

J) Inventories

Inventories are stated at the lower of cost or market. Cost is determined on the first-in, first-out basis.

K) Property, Plant and Equipment

Property, plant and equipment are recorded at cost with depreciation provided on the straight-line basis over the estimated useful lives of the assets. Interest costs on borrowed funds during the period of construction of capital assets are capitalized as a component of the cost of acquiring those assets.

The estimated useful lives of the assets are as follows:

Building	35 - 40 years
Fixtures and equipment	3 - 15 years
Improvements	3 - 35 years

L) Medical Revenue

Medical revenue is reported at the estimated net realizable amounts from Medicare for services rendered, including estimated retroactive adjustments. Retroactive adjustments are accrued on an estimated basis in the period the related services are rendered and adjusted in future periods as final settlements are determined.

M) Donor Restrictions

The Association reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires (that is, when a stipulated time restriction ends or a purpose restriction is accomplished), temporarily restricted net assets are reclassified as unrestricted net assets and reported in the statement of operations as net assets released from restrictions.

**MONTECITO RETIREMENT ASSOCIATION**  
**NOTES TO FINANCIAL STATEMENTS**

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**Note 2 - Summary of Significant Accounting Policies (continued)**

M) Donor Restrictions (continued)

Donor-restricted contributions whose restrictions are met in the same year as received are reflected as unrestricted contributions in the accompanying financial statements. The Association reports gifts of property and equipment (or other long-lived assets) as unrestricted contributions unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted contributions. Absent explicit donor stipulations about how long those long-lived assets must be maintained, the Association reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service.

N) Income Taxes

The Association is a not-for-profit charitable corporation and is exempt from Federal and State income taxes under Internal Revenue Code Section 501(c)(3) and 23701(d), respectively.

O) Investments

The Association reports investments in marketable securities with readily determinable fair values and all investments in debt securities at fair value and includes realized and unrealized gains and losses in the statements of operations and changes in net assets. The fair value of marketable securities is the market value based on quoted market prices, when available, or market prices provided by recognized broker dealers. If listed prices or quotes are not available, fair value is based upon externally developed models that use unobservable inputs due to the limited market activity of the instrument.

P) Debt Issue Costs

Debt issue costs are amortized using the straight-line method over the term of the related financing agreement.

Q) Ancillary Services

Ancillary services include expenses related to physical therapy, occupational therapy, pharmacy and speech therapy.

R) Income from Operations

The statement of operations includes income from operations. Changes in unrestricted net assets which are excluded from income from operations, consistent with industry practice, include realized and unrealized gains and losses on investments and satisfactions of restrictions on contributions used for purchases of equipment.

**MONTECITO RETIREMENT ASSOCIATION**  
**NOTES TO FINANCIAL STATEMENTS**

**Note 3 - Accounts Receivable**

Accounts receivable consist of the following:

	2013	2012
Residents	\$ 1,395,224	\$ 1,322,809
Health insurance programs, net of allowance for doubtful accounts of \$6,138 and \$13,594 in 2013 and 2012, respectively	188,222	137,165
Other	23,839	14,467
	\$ 1,607,285	\$ 1,474,441

Accounts receivable from residents consists primarily of monthly fees billed in advance for services to be provided in the following month and corresponds to the deferred revenue from monthly fees shown in current liabilities.

**Note 4 - Notes Receivable**

The notes receivable are as follows:

	2013	2012
5.00% note receivable, maturity date April 30, 2032, due from an employee of the Association; payable in bi-weekly installments of \$952, including interest. The interest rate will be adjusted every five years to the greater of the applicable federal rate or 5%, subject to a 10% ceiling. The interest rate is to be adjusted next on May 4, 2017. The note is secured by a deed of trust on real property.	\$ 296,508	\$ 306,168
Notes receivable from entrance fees. Qualifying residents had the option to pay entrance fees in five equal installments over a period of up to four years without interest. There were twelve and eleven outstanding balances on notes receivable from entrance fees as of December 31, 2013 and 2012, respectively.	3,736,009	3,343,332
Total notes receivable	4,032,517	3,649,500
Less current portion of 5.00% note receivable	10,155	9,660
Less current portion of entrance fee notes receivable	1,102,103	843,036
Notes receivable, net of current portion	\$ 2,920,259	\$ 2,796,804

**MONTECITO RETIREMENT ASSOCIATION**  
**NOTES TO FINANCIAL STATEMENTS**

**Note 4 - Notes Receivable (continued)**

The following is a summary of principal payments to be received during the years ended December 31:

2014	\$	1,112,258
2015		1,144,386
2016		1,021,606
2017		502,078
2018		12,425
Thereafter		239,764
	<u>\$</u>	<u>4,032,517</u>

**Note 5 - Assets Whose Use is Limited**

The composition of assets whose use is limited at December 31, 2013 and 2012 is set forth in the table below. Temporarily restricted assets are comprised of donations from residents and the general public which have been designated for specified purposes. In 2012, the Association refinanced their long term debt and retired the 2004 Certificates of Participation (see Note 7). Prior to the refinancing, restricted reserve funds held in trust were comprised of those assets designated by board and management to be invested for the purpose of meeting the reserve requirements established by the County of Santa Barbara, California under the terms of the 2004 Certificates of Participation financing. The Association was required to make monthly payments to the trustee to provide a sinking fund for the payment of principal and interest. The Association was required to maintain the funds at amounts as stipulated in the Trust Agreement. Liquid reserve assets are those set aside by the board and management for future operating requirements. Funds are transferred from liquid reserve assets to fund current operations as needed. In 2013, the Board designated reserve funds specifically for expenditure on the Master Plan.

	<u>2013</u>	<u>2012</u>
Temporarily Restricted:		
Cash and cash equivalents	\$ 191,521	\$ 110,582
Certificates of deposit	618,113	874,116
Due to liquid reserve assets	(131,958)	(74,956)
Total temporarily restricted	<u>\$ 677,676</u>	<u>\$ 909,742</u>
	<u>2013</u>	<u>2012</u>
Board Designated Reserves		
Certificates of deposit	\$ 500,077	\$ -
Total board designated reserves	<u>\$ 500,077</u>	<u>\$ -</u>

**MONTECITO RETIREMENT ASSOCIATION**  
**NOTES TO FINANCIAL STATEMENTS**

**Note 5 - Assets Whose Use is Limited (continued)**

	2013	2012
Liquid Reserve Assets:		
Cash and cash equivalents	\$ 2,012,646	\$ 1,088,285
Certificates of deposit	786,503	1,477,920
U.S. Government securities	29,176	30,922
Equities	17,027,155	14,691,652
Due from temporarily restricted assets	131,958	74,956
Total liquid reserves	\$ 19,987,438	\$ 17,363,735

The following summarizes the investment return and its classification in the statement of operations for the years ended December 31:

	2013	2012
Investment income	\$ 312,740	\$ 351,488
Unrealized gain on value of investments	2,070,238	2,104,344
Realized gain (loss) on sales of investments	619,640	(307,178)
	\$ 3,002,618	\$ 2,148,654

**Note 6 - Fair Value Measurements**

Under the Financial Accounting Standards Board's authoritative guidance on fair value measurements, fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. In determining fair value, the Association uses various methods including market, income and cost approaches. Based on these approaches, the Association often utilizes certain assumptions that market participants would use in pricing the asset or liability, including assumptions about risk and or the risks inherent in the inputs to the valuation technique. These inputs can be readily observable, market corroborated, or generally unobservable inputs. The Association utilizes valuation techniques that maximize the use of observable inputs and minimize the use of unobservable inputs. Based on the observability of the inputs used in the valuation techniques the Association is required to provide the following information according to the fair value hierarchy. The fair value hierarchy ranks the quality and reliability of the information used to determine fair values.

Financial assets and liabilities carried at fair value will be classified and disclosed in one of the following three categories:

- Level 1: Quoted prices for identical assets and liabilities traded in active exchange markets, such as the New York Stock Exchange.

# MONTECITO RETIREMENT ASSOCIATION

## NOTES TO FINANCIAL STATEMENTS

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### Note 6 – Fair Value Measurements (continued)

Level 2: Observable inputs other than Level 1 including quoted prices for similar assets or liabilities, quoted prices in less active markets, or other observable inputs that can be corroborated by observable market data. Level 2 also includes derivative contracts whose value is determined using a pricing model with observable market inputs or can be derived principally from or corroborated by observable market data.

Level 3: Unobservable inputs that are not corroborated by market data.

The Association has various processes and controls in place to ensure that fair value is reasonably estimated. A model validation policy governs the use and control of valuation models used to estimate fair value. This policy requires review and approval of models, and periodic re-assessments of models to ensure that they are continuing to perform as designed. The Association performs due diligence procedures over third-party pricing service providers in order to support their use in the valuation process. Where market information is not available to support internal valuations, independent reviews of the valuations are performed and any material exposures are escalated through a management review process.

While the Association believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different estimate of fair value at the reporting date.

During the years ended December 31, 2013 and 2012, there were no changes to the Association's valuation techniques that had, or are expected to have, a material impact on its financial position or results of operations.

The following is a description of the valuation methodologies used for instruments measured at fair value:

#### *Equity Securities*

The fair value of equity securities is the market value based on quoted market prices, when available, or market prices provided by recognized broker dealers. If listed prices or quotes are not available, fair value is based upon externally developed models that use unobservable inputs due to the limited market activity of the instrument.

#### *U.S. Government Securities*

Valuation inputs utilized by the independent pricing service for those U.S. Treasury and federal agency securities under Level 2 include benchmark yields, reported trades, broker/dealer quotes, issuer spreads, benchmark securities, bids, offers, and reference data including market research publications. Also included are data from the vendor trading platform.

**MONTECITO RETIREMENT ASSOCIATION**  
**NOTES TO FINANCIAL STATEMENTS**

**Note 6 – Fair Value Measurements (continued)**

The following tables set forth by level, within the fair value hierarchy, the Association's assets at fair value as of December 31, 2013 and 2012:

	<b>December 31, 2013</b>			
	Total	Quoted Prices in Active Markets for Identical Assets	Significant Other Observable Inputs	Significant Unobservable Inputs
	Fair Value	(Level 1)	(Level 2)	(Level 3)
Assets whose use is limited:				
Cash and cash equivalents	\$ 2,204,167	\$ 2,204,167	\$ -	\$ -
Certificates of deposit	1,904,693	1,904,693		
U.S. government securities	29,176		29,176	
Equity Securities	17,027,155	17,027,155		
Deferred compensation plan	537,760	537,760		
Assets held in charitable remainder trusts	69,981		69,981	
Total assets	<u>\$ 21,772,932</u>	<u>\$ 21,673,775</u>	<u>\$ 99,157</u>	<u>\$ -</u>
Deferred compensation plan	\$ 537,760	\$ 537,760	\$ -	\$ -
Total liabilities	<u>\$ 537,760</u>	<u>\$ 537,760</u>	<u>\$ -</u>	<u>\$ -</u>
	<b>December 31, 2012</b>			
	Total	Quoted Prices in Active Markets for Identical Assets	Significant Other Observable Inputs	Significant Unobservable Inputs
	Fair Value	(Level 1)	(Level 2)	(Level 3)
Assets whose use is limited:				
Cash and cash equivalents	\$ 1,198,867	\$ 1,198,867	\$ -	\$ -
Certificates of deposit	2,352,036	2,352,036		
U.S. government securities	30,922		30,922	
Equity Securities	14,691,652	14,691,652		
Deferred compensation plan	447,262	447,262		
Assets held in charitable remainder trusts	72,105		72,105	
Total assets	<u>\$ 18,792,844</u>	<u>\$ 18,689,817</u>	<u>\$ 103,027</u>	<u>\$ -</u>
Deferred compensation plan	\$ 447,262	\$ 447,262	\$ -	\$ -
Total liabilities	<u>\$ 447,262</u>	<u>\$ 447,262</u>	<u>\$ -</u>	<u>\$ -</u>

**MONTECITO RETIREMENT ASSOCIATION**

**NOTES TO FINANCIAL STATEMENTS**

**Note 6 – Fair Value Measurements (continued)**

The following table sets forth additional disclosures of the Association’s investments whose fair values are estimated using net asset value per share as of December 31, 2013 and 2012:

<b>December 31, 2013</b>				
	<u>Fair Value</u>	<u>Unfunded Commitment</u>	<u>Redemption Frequency (if currently eligible)</u>	<u>Redemption Notice Period</u>
U.S. government securities	\$ 29,176	\$ -	Bi-Annually	30 days prior to redemption period
Total	<u>\$ 29,176</u>	<u>\$ -</u>		

<b>December 31, 2012</b>				
	<u>Fair Value</u>	<u>Unfunded Commitment</u>	<u>Redemption Frequency (if currently eligible)</u>	<u>Redemption Notice Period</u>
U.S. government securities	\$ 30,922	\$ -	Bi-Annually	30 days prior to redemption period
Total	<u>\$ 30,922</u>	<u>\$ -</u>		

We evaluated the significance of transfers between levels based upon the nature of the investment and size of the transfer relative to total net assets available for benefits. For the years ended December 31, 2013 and 2012, there were no significant transfers in or out of Levels 1, 2, or 3. There was no level 3 activity during 2013 and 2012.

**Changes in Fair Value and Related Gains and Losses**

The Association’s investments (including losses on investments bought and sold, as well as held during the year) appreciated (depreciated) in value by \$2,689,878 and \$1,797,166 for the years ended December 31, 2013 and 2012 as follows:

	<u>2013</u>	<u>2012</u>
U.S. government securities	\$ (1,746)	\$ 15,487
Equity Securities	2,691,624	1,781,679
Total net gain (loss)	<u>\$ 2,689,878</u>	<u>\$ 1,797,166</u>

**MONTECITO RETIREMENT ASSOCIATION**

**NOTES TO FINANCIAL STATEMENTS**

**Note 7 - Long-Term Debt**

	<u>2013</u>	<u>2012</u>
In March 2012, Santa Barbara Bank and Trust provided tax-exempt financing through the County of Santa Barbara as the conduit issuer in the principal amount of \$11,550,000. The loan is now held by Union Bank N.A. which acquired Santa Barbara Bank and Trust on December 1, 2012. The interest rate on the 2012 County of Santa Barbara Installment Sale Financing is 3.425% and is payable monthly. The payments are calculated based on a twenty year amortization period and include a balloon payment for the remainder at the end of the ten year period. The Association is currently making payments assuming a 10 year amortization period and has the option to pay up to an additional \$50,000 per month without penalty. The five year repayment schedule is based on the twenty year repayment period. The installment sale financing is collateralized by gross revenues of the Association and a deed of trust on the facility.	\$ 9,841,572	\$ 10,884,768

In September 2013, interest-free financing in the principal amount of \$500,000 was provided in conjunction with the purchase 1330 Pepper Lane. The note is payable in quarterly installments of \$25,000 beginning on January 1, 2014. The payments are calculated on a five year amortization period. The installment sale financing is collateralized by the deed of trust on 1330 Pepper Lane.	<u>500,000</u>	<u>-</u>
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Long- term debt	10,341,572	10,884,768
Less current portion	(568,732)	(432,436)
Long-term debt, net of current portion	<u>\$ 9,772,840</u>	<u>\$ 10,452,332</u>

Scheduled principal repayments on long-term debt are as follows

2014	\$ 568,732
2015	585,040
2016	601,916
2017	619,379
2018	637,450
Thereafter	<u>7,329,055</u>
	<u>\$ 10,341,572</u>

The Association is required to meet certain financial covenants as defined in Section 503 of the installment sale financing agreement. There is no indication that the Association has not met all required covenants for the year ended December 31, 2013.

**MONTECITO RETIREMENT ASSOCIATION**  
**NOTES TO FINANCIAL STATEMENTS**

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**Note 8 - Line of Credit**

In March 2010, the Association opened a \$1,530,000 revolving line of credit with Northern Trust NA, which matures in March 2015. The aggregate principal balance outstanding shall bear interest at 0.5% above the Wall Street Journal prime rate or the minimum interest rate on the note of 3.0%. All accrued and unpaid interest shall be payable at maturity. No draws were taken on the line of credit during 2013 and there was no balance outstanding at December 31, 2013. The line of credit is secured by a deed of trust on 352 Hot Springs Rd, including assignment of rents and the security interest in personal property.

**Note 9 - Deferred Compensation Plan**

The Association has a nonqualified deferred compensation plan covering selected key employees. The Association and the employees made contributions to the plan, which are invested with an insurance company. Contributions were based on a percentage of the employee's wages. The Association has a policy of fully funding the plan. As of December 31, 2013 and 2012 the plan was fully funded. Total plan assets at December 31, 2013 and 2012 were \$537,760 and \$447,262, respectively. Effective July 31, 1997, no further contributions were made into this plan.

**Note 10 - Tax Deferred Annuity Plan**

The Association has a qualified tax deferred annuity plan covering all eligible employees. The Association and the employees make contributions, which are invested with an insurance company. The Association's contributions are based on a percentage of the employee's wages. As of December 31, 2013 and 2012, the plan was fully funded, which is in accordance with the current policy of the Association. The expense related to this plan was \$550,577 in 2013 and \$559,405 in 2012. Annuity plans involve the transfer of risk to the insurance company and therefore are not included in the balance sheet of the Association.

**Note 11 - Medical Revenue**

The Association has an agreement with a third party payor. A summary of the payment arrangement with the major third party payor follows:

Medicare - Inpatient services for Medicare beneficiaries are paid at Research Utilization Group determined rates. Outpatient services are based on a fixed fee schedule as determined by Medicare.

Medical revenue for 2013 and 2012 consists of the following:

	2013	2012
Gross patient service revenue	\$ 901,862	\$ 892,379
Less contractual allowances	(92,118)	(126,976)
Net patient service revenue	\$ 809,744	\$ 765,403

**MONTECITO RETIREMENT ASSOCIATION**  
**NOTES TO FINANCIAL STATEMENTS**

**Note 12 - Temporarily Restricted Net Assets**

Temporarily restricted net assets are available for the following purposes or periods:

	2013	2012
Subsidized fees for residents	\$ 655,679	\$ 687,931
PCU addition	2,821	202,633
Other	19,176	19,176
For periods after December 31:		
Charitable remainder trusts	50,575	51,063
	\$ 728,251	\$ 960,803

**Note 13 - Net Assets Released from Restrictions**

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purposes or by occurrence of other events specified by donors:

	2013	2012
Program restrictions accomplished:		
Fixed asset acquisitions	\$ 281,710	\$ 118,506
Subsidized care fees	36,000	82,752
	\$ 317,710	\$ 201,258

**Note 14 - Charitable Remainder Trust Agreements**

The Association is the remainder-man for one charitable remainder trust agreement that has been established by a donor to provide income, generally for life, to designated beneficiaries. The remainder of the trust will be distributed to the Association for the purposes designated in the trust agreement. Each year, beneficiaries receive a percentage of the trust's fair market value, limited to the net income or net-income-with-make-up provisions, payable semiannually.

The Trust is a separate legal entity, created under the provisions of Section 664 of the Internal Revenue Code. The Trust has a calendar year end as required by the Tax Reform Act of 1986. The Trust is exempt from Federal and California income taxes on investment income accumulated for future distributions and any net capital gains.

The Association acts as trustee for the trust, at no charge as a service to the donor. For financial statement presentation, the interest in this trust is presented at current market value under the caption "assets held in charitable remainder trusts", and the present value of amounts payable to trust income beneficiaries is estimated, using a discount rate of 7%, based on the life expectancy of each trust's income beneficiaries. Anticipated earnings and growth have not been included in the present value calculations. The fair market value of the trust at December 31, 2013 was \$69,981.

**MONTECITO RETIREMENT ASSOCIATION**  
**NOTES TO FINANCIAL STATEMENTS**

**Note 15 - Supplemental Disclosure of Cash Flow Information**

Reconciliation of change in net assets to net cash used by operating activities:

	<b>2013</b>	<b>2012</b>
Cash Flows from Operating Activities:		
Change in net assets	\$ 3,523,334	\$ 1,301,484
Adjustments to reconcile change in net assets to net cash used by operating activities:		
Depreciation and amortization	2,619,301	2,509,977
Loss on bond refinancing	-	828,737
Amortization of unearned entrance fees	(5,651,722)	(5,719,675)
Proceeds from contributions restricted for equipment purchases	(81,898)	(82,752)
Unrealized and realized gains on investments, net	(2,689,878)	(1,797,166)
Loss on disposal of property, plant and equipment	-	61,121
(Increase) decrease in:		
Accounts receivable	(132,844)	(57,719)
Accrued interest receivable	7,089	3,488
Inventories	(20,944)	(6,741)
Prepaid expenses	47,598	22,750
Contributions receivable	488	12,524
Increase (decrease) in:		
Accounts payable and accrued expenses	174,676	(126,255)
Deferred revenue from monthly fees	80,565	145,011
	\$ (2,124,235)	\$ (2,905,216)

**Note 16 - Income Tax Matters**

The Financial Accounting Standards Board issued new guidance on accounting for uncertainty in income taxes, which the Association adopted as of January 1, 2009. The updated standard addresses determination of whether tax benefits claimed or expected to be claimed on a tax return should be recorded in the financial statements. Management evaluated the Association's tax positions and concluded that the Association had taken no uncertain tax positions that require adjustment to the financial statements to comply with the provisions of this guidance. The Association is no longer subject to examinations by the U.S federal tax authorities for years before 2010 and by the State of California tax authorities for years before 2009.

**Note 17 - Malpractice Insurance**

The Association maintains professional liability insurance on a claims-made basis. There were no claims outstanding at December 31, 2013.

**MONTECITO RETIREMENT ASSOCIATION**

**NOTES TO FINANCIAL STATEMENTS**

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**Note 18 - Contingencies**

In September 1999, the Board of Directors approved that a credit of \$10,000 per year be given to the retiring administrator for his 18 years of service to the Association. The credit, totaling \$180,000, is to be applied to the entrance fee at Casa Dorinda if his application for admission is accepted. The credit cannot be used until 15 years from retirement, and there will be no adjustment for inflation or increases in entrance fees. The credit is non-transferable and will expire upon death. No accrual has been made in the financial statements for the credit.

In July 2011, the Board of Directors approved a 20% discount, a sum not to exceed \$225,000, on the entrance fee for the retiring Executive Director and or his wife for use at any time during their lives or life. The discount does not waive or limit any other requirement for becoming a resident of Casa Dorinda and there shall be no obligation for the Association to provide additional or other compensation if the discount is not or cannot be used for any reason. No accrual has been made in the financial statements for the credit.

**Note 19 - Reclassification**

Certain reclassifications have been made to prior year balances in order to conform to current year presentation.

**Note 20 - Projects in Process**

The Association's mission is to provide quality and quantity of its services so that its residents may continue to live their lives with dignity, security, and as independent and fully as they are able. To help achieve this goal, the Association is currently in the process of implementing its master plan expansion. As of December 31, 2013 approximately \$699,464 has been expended for this project. Additionally, \$171,494 has been spent on general campus improvements and \$394,542 on resident apartment improvements.

**Note 21 - Subsequent Events**

Subsequent events have been evaluated through March 5, 2014, the date that the financial statements were available to be issued.

## **SUPPLEMENTARY SCHEDULES**

**MONTECITO RETIREMENT ASSOCIATION**  
**SCHEDULE OF DEPARTMENTAL EXPENSES**  
**For the Year Ended December 31, 2013**

	Food Services	Resident Services	Medical Center	Housekeeping	Plant Operations and Maintenance	Information Technology	General and Adminis- trative	Education Services
Salaries and wages	\$ 1,791,874	-	\$ 2,656,492	\$ 903,164	\$ 632,630	\$ 111,252	\$ 1,220,440	\$ 119,029
Payroll taxes and benefits	697,632		865,480	362,257	257,576	29,381	321,257	33,706
Supplies	215,422	5,448	178,232	60,134	106,644	37,168	50,539	1,154
Food purchases	1,298,745		32,391	718	1,354		4,394	45
Laundry	62,135		94,843	33,175				
Purchased services	91,379		30,875	6,525	181,512	43,942	111,251	11,100
Ground supply and service					229,138			
Travel	348		4,556				21,208	
Utilities					873,076	190,058	280,443	
Professional fees			78,363			3,800		
Resident medical costs		701,221						
Resident activities			18,836				3,033	
Insurance							353,243	
Telephone								
Building and equipment repairs	32,761		5,577	2,199	72,902	9,061		
Vehicles	1,250		2,981	4,413	3,157		153	
Equipment rental	4,025		2,835	93		16,754	3,773	
Licenses and permits			16,783		4,372		21,267	
Memberships			1,519				39,223	
Donations				1,935	784	598	65,752	181
Events	1,937		3,909					
All other	810							
Advertising								
<b>Totals</b>	<b>\$ 4,198,318</b>	<b>\$ 706,669</b>	<b>\$ 3,993,672</b>	<b>\$ 1,374,613</b>	<b>\$ 2,363,145</b>	<b>\$ 442,014</b>	<b>\$ 2,523,118</b>	<b>\$ 165,215</b>

**MONTECITO RETIREMENT ASSOCIATION**  
**SCHEDULE OF DEPARTMENTAL EXPENSES**  
**For the Year Ended December 31, 2013**

	Security	Marketing	Personal Care and Social Services	Ancillary Services	Clinic	Health and Fitness	Activities
Salaries and wages	\$ 258,207	\$ 210,186	\$ 1,022,128	\$ -	\$ 455,328	\$ 94,526	\$ 209,016
Payroll taxes and benefits	83,724	54,077	371,915		139,320	23,343	79,231
Supplies	6,938	12,997	30,761	1,005	8,914	4,317	15,946
Food purchases			12,702		885	1,083	4,165
Laundry			19,430				
Purchased services	327	14	5,955		4,260	14,187	11,527
Ground supply and service							
Travel		4,942				2,025	1,992
Utilities							
Professional fees		22,146	10,472	356,984	23,625		
Resident medical costs				175	9,762		
Resident activities		10,592	14,774			164	62,267
Insurance							
Telephone							
Building and equipment repairs	660		2,008	770	183	3,376	2,343
Vehicles	1,949				8,327		12,067
Equipment rental							2,279
Licenses and permits							
Memberships				338	541	773	347
Donations							
Events		58,037					
All other	398	14,551	900	2,184	480	1,505	551
Advertising		10,941					
<b>Totals</b>	<b>\$ 352,203</b>	<b>\$ 398,483</b>	<b>\$ 1,491,045</b>	<b>\$ 361,456</b>	<b>\$ 651,625</b>	<b>\$ 145,299</b>	<b>\$ 401,731</b>

**MONTECITO RETIREMENT ASSOCIATION**  
**SCHEDULE OF DEPARTMENTAL EXPENSES**  
**For the Year Ended December 31, 2012**

	Food Services	Resident Services	Medical Center	Housekeeping	Plant Operations and Maintenance	Information Technology	General and Adminis- trative	Education Services
Salaries and wages	\$ 1,783,260		\$ 2,732,444	\$ 872,224	\$ 549,852	\$ 84,858	\$ 1,125,821	\$ 119,631
Payroll taxes and benefits	635,007		850,562	336,709	216,887	23,127	284,885	30,776
Supplies	187,017	5,618	186,157	45,990	111,271	45,570	53,566	1,688
Food purchases	1,151,805		34,702	266	999		3,555	
Laundry	43,019		91,839	36,589				
Purchased services	88,337		23,485	33,308	154,965	49,671	115,500	12,989
Ground supply and service					246,745			
Travel	564		57				14,493	1,258
Utilities					774,980	175,794		
Professional fees			38,186			3,972	259,129	1,140
Resident medical costs		635,516						
Resident activities			16,896				1,768	
Insurance							337,738	
Telephone							30	
Building and equipment repairs	23,844		12,980	2,641	66,827	2,253	526	
Vehicles	2,340		2,776	3,059	3,594			
Equipment rental	3,651		4,853			14,859	6,088	
Licenses and permits			15,916		3,640		15,103	
Memberships	301		1,291			40	29,221	
Donations							9,000	
Events								
All other	1,775		3,511	3,724	1,247	195	46,183	2,987
Advertising	143							
<b>Totals</b>	<b>\$ 3,921,063</b>	<b>\$ 641,134</b>	<b>\$ 4,015,655</b>	<b>\$ 1,334,510</b>	<b>\$ 2,131,007</b>	<b>\$ 400,339</b>	<b>\$ 2,302,606</b>	<b>\$ 170,469</b>

**MONTECITO RETIREMENT ASSOCIATION**  
**SCHEDULE OF DEPARTMENTAL EXPENSES**  
For the Year Ended December 31, 2012

	Security	Marketing	Personal Care and Social Services	Ancillary Services	Clinic	Health and Fitness	Activities
Salaries and wages	\$ 264,573	\$ 176,378	\$ 973,025	\$ -	\$ 457,217	\$ 94,473	\$ 206,565
Payroll taxes and benefits	92,685	32,859	332,472		120,808	25,323	72,824
Supplies	7,956	25,671	29,174	685	8,065	5,160	17,738
Food purchases		2,393	10,721		692	455	1,129
Laundry			16,223				
Purchased services	146	6,827	6,212		5,341	10,348	17,332
Ground supply and service							
Travel	767	166				1,544	2,578
Utilities		1,616					
Professional fees		140,615	16,362	365,708	28,950		
Resident medical costs				8,356	9,124	42	54,667
Resident activities		3,301	14,783				
Insurance							
Telephone							
Building and equipment repairs	1,177		2,725	559		4,110	495
Vehicles	2,114				6,449		16,865
Equipment rental							1,279
Licenses and permits							
Memberships		99	77	68	1,302	1,441	1,038
Donations							
Events		57,964					
All other	608	1,668	2,030	1,675	2,066	2,379	831
Advertising		39,569					
<b>Totals</b>	<b>\$ 370,026</b>	<b>\$ 489,126</b>	<b>\$ 1,403,804</b>	<b>\$ 377,051</b>	<b>\$ 640,014</b>	<b>\$ 145,275</b>	<b>\$ 393,341</b>

RECEIVED  
MAY 05 2014  
CONTINUING CARE  
CONTRACTS BRANCH

**MONTECITO RETIREMENT  
ASSOCIATION  
DECEMBER 31, 2013  
SCHEDULES RELATED TO  
CONTINUING CARE RESERVES**



**BARTLETT, PRINGLE & WOLF, LLP**  
CERTIFIED PUBLIC ACCOUNTANTS AND CONSULTANTS



BARTLETT, PRINGLE & WOLF, LLP  
CERTIFIED PUBLIC ACCOUNTANTS AND CONSULTANTS

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CONTINUING CARE  
CONTRACTS BRANCH

April 29, 2014

## **INDEPENDENT AUDITOR'S REPORT**

**To the Board of Directors of  
Montecito Retirement Association:**

### **Report on the Continuing Care Reserves**

We have audited the accompanying continuing care reserves report of Montecito Retirement Association as of December 31, 2013.

### **Management's Responsibility for the Continuing Care Reserves Report**

Management is responsible for the preparation and fair presentation of the continuing care reserves report in accordance with the financial report preparation provisions of California Health and Safety Code Section 1792. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the continuing care reserves report that is free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on the continuing care reserves report based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the continuing care reserves report is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the continuing care reserves report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the continuing care reserves report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the continuing care reserves report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the continuing care reserves report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion**

In our opinion, the continuing care reserves report referred to above presents fairly, in all material respects, the liquid reserve requirements of Montecito Retirement Association as of December 31, 2013, in accordance with the financial report preparation provisions of California Health and Safety Code Section 1792.

**Basis of Accounting**

The accompanying continuing care reserves report was prepared for the purpose of complying with California Health and Safety Code section 1792 and is not intended to be a complete presentation of the Association's assets, liabilities, revenues and expenses.

**Restriction on Use**

This report is intended solely for the information and use of the board of directors and management of Montecito Retirement Association and for filing with the California Department of Social Services and is not intended to be and should not be used for any other purposes. However, this report is a matter of public record and its distribution is not limited.

*Bartlett, Pringle + Wolf, LLP*

**FORM 5-1  
LONG-TERM DEBT INCURRED  
IN A PRIOR FISCAL YEAR  
(Including Balloon Debt)**

Long-Term Debt Obligation	(a) Date Incurred	(b) Principal Paid During Fiscal Year	(c) Interest Paid During Fiscal Year	(d) Credit Enhancement Premiums Paid in Fiscal Year	(e) Total Paid (columns (b) + (c) + (d))
1	03/30/12	\$1,043,196	\$356,548		\$1,399,744
2					\$0
3					\$0
4					\$0
5					\$0
6					\$0
7					\$0
8					\$0
		<b>TOTAL:</b>	\$356,548	\$0	\$1,399,744

*(Transfer this amount to Form 5-3, Line 1)*

**NOTE:** For column (b), do not include voluntary payments made to pay down principal.

**PROVIDER:** Montecito Retirement Association

**FORM 5-2  
LONG-TERM DEBT INCURRED  
DURING FISCAL YEAR  
(Including Balloon Debt)**

Long-Term Debt Obligation	(a) Date Incurred	(b) Total Interest Paid During Fiscal Year	(c) Amount of Most Recent Payment on the Debt	(d) Number of Payments over next 12 months	(e) Reserve Requirement (see instruction 5) (columns (c) x (d))
1	09/13/13	\$0	\$0	4	\$0
2					\$0
3					\$0
4					\$0
5					\$0
6					\$0
7					\$0
8					\$0
<b>TOTAL:</b>		\$0	\$0	4	\$0

*(Transfer this amount to Form 5-3, Line 2)*

**NOTE:** For column (b), do not include voluntary payments made to pay down principal.

**PROVIDER:** Montecito Retirement Association

**FORM 5-3  
CALCULATION OF LONG-TERM DEBT RESERVE AMOUNT**

<b>Line</b>		<b>TOTAL</b>
1	Total from Form 5-1 bottom of Column (e)	\$1,399,744
2	Total from Form 5-2 bottom of Column (e)	\$0
3	Facility leasehold or rental payment paid by provider during fiscal year (including related payments such as lease insurance)	\$0
4	<b>TOTAL AMOUNT REQUIRED FOR LONG-TERM DEBT RESERVE:</b>	<b>\$1,399,744</b>

**PROVIDER:** Montecito Retirement Association

**FORM 5-4  
CALCULATION OF NET OPERATING EXPENSES**

Line	Amounts	TOTAL
1	Total operating expenses from financial statements	\$22,541,481
2	Deductions:	
	a. Interest paid on long-term debt (see instructions)	\$356,548
	b. Credit enhancement premiums paid for long-term debt (see instructions)	\$0
	c. Depreciation	\$2,596,969
	d. Amortization	\$22,332
	e. Revenues received during the fiscal year for services to persons who did not have a continuing care contract	\$278,186
	f. Extraordinary expenses approved by the Department	\$0
3	Total Deductions	\$3,254,035
4	Net Operating Expenses	\$19,287,446
5	Divide Line 4 by 365 and enter the result.	\$52,842
6	Multiply Line 5 by 75 and enter the result. This is the provider's operating expense reserve amount.	\$3,963,174

**PROVIDER:** Montecito Retirement Association

**COMMUNITY:** Casa Dorinda

**FORM 5-5  
ANNUAL RESERVE CERTIFICATION**

Provider Name: Montecito Retirement Association

Fiscal Year Ended: 31-Dec-13

We have reviewed our debt service reserve and operating expense reserve requirements as of, and for the period ended 12/31/2013 and are in compliance with those requirements.

Our liquid reserve requirements, computed using the audited financial statements for the fiscal year 12/31/2013 are as follows:

	<u>Amount</u>
[1] Debt Service Reserve Amount	<u>\$1,399,744</u>
[2] Operating Expense Reserve Amount	<u>\$3,963,174</u>
[3] <b>Total Liquid Reserve Amount:</b>	<b><u>\$5,362,918</u></b>

Qualifying assets sufficient to fulfill the above requirements are held as follows:

<u>Qualifying Asset Description</u>	<u>Amount</u> <u>(market value at end of quarter)</u>	
	<u>Debt Service Reserve</u>	<u>Operating Reserve</u>
[4] Cash and Cash Equivalents	<u></u>	<u>\$2,012,646</u>
[5] Investment Securities	<u></u>	<u>\$815,679</u>
[6] Equity Securities	<u></u>	<u>\$17,159,113</u>
[7] Unused/Available Lines of Credit	<u></u>	<u></u>
[8] Unused/Available Letters of Credit	<u></u>	<u></u>
[9] Debt Service Reserve	<u></u>	(not applicable)
[10] Other:	<u></u>	<u></u>
<u>(describe qualifying asset)</u>		
<b>Total Amount of Qualifying Assets Listed for Reserve Obligation: [11]</b>	<b><u>\$0 [12]</u></b>	<b><u>\$19,987,438</u></b>
<b>Reserve Obligation Amount: [13]</b>	<b><u>\$1,399,744 [14]</u></b>	<b><u>\$3,963,174</u></b>
<b>Surplus/(Deficiency): [15]</b>	<b><u>-\$1,399,744 [16]</u></b>	<b><u>\$16,024,264</u></b>

Signature:

Robin Crew  
(Authorized Representative)

Date: 4/30/14

CFD  
(Title)

**Montecito Retirement Association  
Continuing Care Reserve Report  
December 31, 2013**

**Form 5-1, Column C**

Interest paid - Form 5-1 column c, line 1	\$	-
Interest paid - Form 5-2 column b, line 1	\$	356,548
Change in accrued interest payable		(2,974)
Interest expense per audited financial statements	\$	<u>353,574</u>

**Montecito Retirement Association  
Continuing Care Reserve Report  
December 31, 2013**

**Form 5-5, Description and Amount of Reserves Maintained**

**Liquid Reserve Assets:**

Cash and cash equivalents	\$ 2,012,646
Certificates of deposit	786,503
U.S. Government securities	29,176
Equities	<u>17,159,113</u>
<b><u>Total liquid reserves</u></b>	<b><u>\$ 19,987,438</u></b>

**FORM 7-1**  
**REPORT ON CCRC MONTHLY SERVICE FEES**

	<u>RESIDENTIAL LIVING</u>	<u>ASSISTED LIVING</u>	<u>SKILLED NURSING</u>
[1] Monthly Service Fees at beginning of reporting period: (indicate range, if applicable)	<u>\$3,427-7,738</u>	<u>\$3,427-7,738</u>	<u>\$3,427-7,738</u>
[2] Indicate percentage of increase in fees imposed during reporting period: (indicate range, if applicable)	<u>3.5%</u>	<u>3.5%</u>	<u>3.5%</u>

Check here if monthly service fees at this community were not increased during the reporting period. (If you checked this box, please skip down to the bottom of this form and specify the names of the provider and community.)

[3] Indicate the date the fee increase was implemented: 2/1/13  
(If more than 1 increase was implemented, indicate the dates for each increase.)

[4] Check each of the appropriate boxes:

- Each fee increase is based on the provider's projected costs, prior year per capita costs, and economic indicators.
- All affected residents were given written notice of this fee increase at least 30 days prior to its implementation.
- At least 30 days prior to the increase in monthly service fees, the designated representative of the provider convened a meeting that all residents were invited to attend.
- At the meeting with residents, the provider discussed and explained the reasons for the increase, the basis for determining the amount of the increase, and the data used for calculating the increase.
- The provider provided residents with at least 14 days advance notice of each meeting held to discuss the fee increases.
- The governing body of the provider, or the designated representative of the provider posted the notice of, and the agenda for, the meeting in a conspicuous place in the community at least 14 days prior to the meeting.

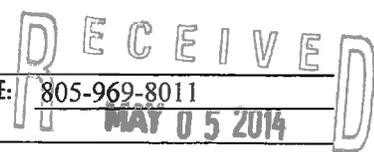
[5] On an attached page, provide a concise explanation for the increase in monthly service fees including the amount of the increase.

**PROVIDER:** Montecito Retirement Association  
**COMMUNITY:** Casa Dorinda

The Board of Directors made a decision to increase monthly fees 3.5% in order to keep the Organization from experiencing an operating loss and to maintain reserves.

**Continuing Care Retirement Community  
Disclosure Statement  
General Information**

Date Prepared: 4/29/14



FACILITY NAME: CASA DORINDA  
 ADDRESS: 300 HOT SPRINGS ROAD, MONTECITO, CA ZIP CODE: 93108 PHONE: 805-969-8011  
 PROVIDER NAME: MONTECITO RETIREMENT ASSOCIATION FACILITY OPERATOR: N/A  
 RELATED FACILITIES: N/A RELIGIOUS AFFILIATION: N/A  
 YEAR OPENED: 1975 # OF ACRES: 48  SINGLE STORY  MULTI-STORY  OTHER: BOTH  
 MILES TO SHOPPING CENTER: 5  
 MILES TO HOSPITAL: 8

NUMBER OF UNITS:	RESIDENTIAL LIVING	HEALTH CARE
APARTMENTS — STUDIO:	<u>13</u>	ASSISTED LIVING: <u>26 BEDS</u>
APARTMENTS — 1 BDRM:	<u>111</u>	SKILLED NURSING: <u>52 BEDS</u>
APARTMENTS — 2 BDRM:	<u>71</u>	SPECIAL CARE: <u>N/A</u>
COTTAGES/HOUSES:	<u>14</u>	DESCRIBE SPECIAL CARE: <u>N/A</u>
RLU OCCUPANCY (%) AT YEAR END:	<u>97.60</u>	

TYPE OF OWNERSHIP:  NOT-FOR-PROFIT  FOR-PROFIT ACCREDITED?:  YES  NO BY: \_\_\_\_\_

FORM OF CONTRACT:  CONTINUING CARE  LIFE CARE  ENTRANCE FEE  FEE FOR SERVICE  
 (Check all that apply)  ASSIGNMENT OF ASSETS  EQUITY  MEMBERSHIP  RENTAL

REFUND PROVISIONS: (Check all that apply)  90%  75%  50%  PRORATED TO 0%  OTHER: \_\_\_\_\_

RANGE OF ENTRANCE FEES: \$ 142,758 TO \$ 1,128,468 LONG-TERM CARE INSURANCE REQUIRED?  YES  NO

HEALTH CARE BENEFITS INCLUDED IN CONTRACT: SNF SERVICES, ASSISTED LIVING & CLINICAL SERVICES, ITEMS COVERED & PAID FIRST BY MEDICARE (PHYSICIAN ACUTE CARE SERVICES, ETC.)

ENTRY REQUIREMENTS: MIN. AGE: 62 PRIOR PROFESSION: N/A OTHER: N/A

RESIDENT REPRESENTATIVE • **ON THE BOARD** (briefly describe their involvement): THE RESIDENT REPRESENTATIVE ON THE BOARD IS ELECTED AND VOTED ONTO THE BOARD OF DIRECTORS ANNUALLY BY THE RESIDENTS. THE RESIDENT BOARD MEMBER PARTICIPATES THE SAME AS ALL CURRENT BOARD OF DIRECTORS, WHO HAVE CHOICES AS TO THE COMMITTEE IN WHICH THEY PARTICIPATE.

COMMON AREA AMENITIES	FACILITY SERVICES AND AMENITIES		SERVICES AVAILABLE	INCLUDED IN FEE	FOR EXTRA CHARGE
	AVAILABLE	FEE FOR SERVICE			
BEAUTY/BARBER SHOP	<input type="checkbox"/>	<input checked="" type="checkbox"/>	HOUSEKEEPING ( <u>4</u> TIMES/MONTH)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
BILLIARD ROOM	<input checked="" type="checkbox"/>	<input type="checkbox"/>	MEALS ( <u>3</u> /DAY)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
BOWLING GREEN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	SPECIAL DIETS AVAILABLE	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CARD ROOMS	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
CHAPEL	<input type="checkbox"/>	<input type="checkbox"/>	24-HOUR EMERGENCY RESPONSE	<input checked="" type="checkbox"/>	<input type="checkbox"/>
COFFEE SHOP	<input type="checkbox"/>	<input type="checkbox"/>	ACTIVITIES PROGRAM	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CRAFT ROOMS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ALL UTILITIES EXCEPT PHONE	<input checked="" type="checkbox"/>	<input type="checkbox"/>
EXERCISE ROOM	<input checked="" type="checkbox"/>	<input type="checkbox"/>	APARTMENT MAINTENANCE	<input checked="" type="checkbox"/>	<input type="checkbox"/>
GOLF COURSE ACCESS	<input type="checkbox"/>	<input type="checkbox"/>	CABLE TV	<input checked="" type="checkbox"/>	<input type="checkbox"/>
LIBRARY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	LINENS FURNISHED	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PUTTING GREEN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	LINENS LAUNDERED	<input checked="" type="checkbox"/>	<input type="checkbox"/>
SHUFFLEBOARD	<input type="checkbox"/>	<input type="checkbox"/>	MEDICATION MANAGEMENT	<input checked="" type="checkbox"/>	<input type="checkbox"/>
SPA	<input checked="" type="checkbox"/>	<input type="checkbox"/>	NURSING/WELLNESS CLINIC	<input checked="" type="checkbox"/>	<input type="checkbox"/>
SWIMMING POOL-INDOOR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	PERSONAL HOME CARE	<input type="checkbox"/>	<input type="checkbox"/>
SWIMMING POOL-OUTDOOR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	TRANSPORTATION-PERSONAL	<input type="checkbox"/>	<input checked="" type="checkbox"/>
TENNIS COURT	<input type="checkbox"/>	<input type="checkbox"/>	TRANSPORTATION-PREARRANGED	<input checked="" type="checkbox"/>	<input type="checkbox"/>
WORKSHOP	<input checked="" type="checkbox"/>	<input type="checkbox"/>	OTHER _____	<input type="checkbox"/>	<input type="checkbox"/>
OTHER _____	<input type="checkbox"/>	<input type="checkbox"/>			

All providers are required by Health and Safety Code section 1789.1 to provide this report to prospective residents before executing a deposit agreement or continuing care contract, or receiving any payment. Many communities are part of multi-facility operations which may influence financial reporting. Consumers are encouraged to ask questions of the continuing care retirement community that they are considering and to seek advice from professional advisors.

# KEY INDICATORS REPORT

Casa Dorinda

Date Prepared: 4/28/2014

Please attach an explanatory memo that summarizes significant trends or variances in the key operational indicators.

RECEIVED  
MAY 05 2014



Chief Executive Officer Signature

	Forecast									
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
<b>OPERATIONAL STATISTICS</b>										
1. Average Annual Occupancy by Site (%)	91.5%	88.5%	84.8%	90.8%	96.2%	96.0%	96.0%	96.0%	96.0%	96.0%
<b>MARGIN (PROFITABILITY) INDICATORS</b>										
2. Net Operating Margin (%)	-17.8%	-19.8%	-18.4%	-17.6%	-13.0%	-14.4%	-12.3%	-11.8%	-11.4%	-11.0%
3. Net Operating Margin - Adjusted (%)	9.9%	16.1%	14.0%	23.8%	18.5%	20.7%	18.9%	19.3%	19.9%	20.5%
<b>LIQUIDITY INDICATORS</b>										
4. Unrestricted Cash and Investments (\$000)	\$14,656	\$14,337	\$14,156	\$18,936	\$22,171	\$23,537	\$25,942	\$28,389	\$30,750	\$38,111
5. Days Cash on Hand (Unrestricted)	291.1	283.4	281.7	360.6	406.2	413.6	442.3	472.3	499.2	524.5
<b>CAPITAL STRUCTURE INDICATORS</b>										
6. Deferred Revenue from Entrance Fees (\$000)	\$15,440	\$15,040	\$15,687	\$16,633	\$18,809	\$19,186	\$19,569	\$19,961	\$20,360	\$20,767
7. Net Annual E/F proceeds (\$000)	\$4,623	\$6,365	\$5,668	\$8,665	\$6,693	\$6,936	\$7,245	\$7,475	\$7,811	\$8,163
8. Unrestricted Net Assets (\$000)	\$180	\$1,178	\$394	\$1,824	\$5,579	\$6,576	\$7,299	\$8,045	\$8,817	\$9,609
9. Annual Capital Asset Expenditure (\$000)	\$2,211	\$1,583	\$1,472	\$3,226	\$5,394	\$3,600	\$3,697	\$3,797	\$3,900	\$4,005
10. Annual Debt Service Coverage Revenue Basis (x)	-1.97	-2.27	-1.36	-1.35	-0.71	-1.18	-1.29	-1.23	-1.17	-1.10
11. Annual Debt Service Coverage (x)	2.13	2.31	2.70	3.15	4.08	4.51	3.90	4.13	4.43	4.75
12. Annual Debt Service/Revenue (%)	6.77%	7.02%	6.62%	8.88%	5.76%	5.73%	5.61%	5.46%	5.30%	5.17%
13. Average Annual Effective Interest Rate (%)	4.03%	4.10%	3.97%	3.76%	3.25%	3.20%	3.17%	3.12%	3.06%	2.42%
14. Unrestricted Cash & Investments/ Long-Term Debt (%)	99.83%	103.41%	108.69%	181.17%	226.87%	268.55%	339.16%	437.13%	580.22%	624.77%
15. Average Age of Facility (years)	10.34	11.11	11.77	11.79	12.24	12.50	12.74	13.06	13.40	13.76

CONTINUING CARE CONTRACTS BRANCH